

**Admirals Cove Beach Club  
ACBC-Whidbey.org**

**MINUTES OF BOARD OF DIRECTORS MEETING  
01-17-2017**

**CALL TO ORDER**

**INTRODUCTION OF BOD:**

**Present: Kurt Blankenship, Ed Delahanty, Steve Morrow, Suzy Palmer, Dennis Egan, Mike Tenore, Greg Behan**

**APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

**July Minutes approved. Nov. 29<sup>th</sup> minutes approved. Motion made, seconded and passed unanimously to approve drafts of June 28<sup>th</sup>, Nov.15<sup>th</sup> and Jan. 17<sup>th</sup> by email.**

**PRESIDENTS REPORT: KURT BLANKENSHIP**

**Deferred until executive session**

**OFFICER REPORTS**

**VICE- PRESIDENT: ED DELAHANTY**

**Deferred until committee reports**

**TREASURER - FINANCIAL REPORT: STEVE MORROW**

**85% of members are in good standing. 52 lots were transferred in 2016 either through sales, inheritance, tax sales, or foreclosures.**

**Income, bank balances, disbursements, and membership status were reported and will be available on acbc-whidbey.org as Treasurer's summary for Jan. 2017.**

**SECRETARY: SUZY PALMER**

**No report**

**COMMITTEE REPORTS**

**GROUNDS AND BUILDING**

**Dennis reported that a broken window in the pool wall was replaced. The faucet by the shelter froze in the recent cold weather but now seems fine. It will be checked again in the spring.**

**LAKE OUTFLOW**

**Ed, Mike, Dennis, and Kurt met with representatives of several County departments in a pre-application conference to discuss what would be required in terms of permits to modify the tide gate with the goal of making the lake healthier and cleaner and control the lake level. It was a lengthy and productive discussion. The County was clear that the lake is classified as a coastal lagoon and is**

regulated by the new Shoreline development rules. A summary of the discussion will be forwarded by the County soon.

#### **LAKE ECOLOGY**

Mike reported that there is nothing new.

#### **POOL MAINTENANCE AND IMPROVEMENT**

Dennis reported that there is nothing new. The pool was winterized earlier in the fall. Dennis is keeping an eye of the pool chemical levels to make sure all is well.

#### **POOL OPERATION AND SAFETY**

Darla reported that there is nothing new.

#### **BUDGET AND FINANCE**

2017 Budget was approved earlier.

#### **LONG RANGE PLANNING**

Suzy reported that she hopes to have a meeting scheduled before the annual member meeting.

#### **COMMUNICATIONS:**

Another newsletter needs to be issued. After discussion, decided to issue one right after the annual meeting with news about new directors elected, any bylaw changes, and planned social events in 2017.

#### **BYLAWS**

Board approved changes were included in the packets mailed for the annual meeting.

#### **NOMINATING**

There is nothing new to report.

#### **GOVERNMENT RELATIONS**

There is nothing new to report.

#### **SOCIAL AND WELCOMING**

Dennis reminded everyone about the Tuesday morning coffees at 10 AM at the shelter. New events planned in 2017 include game nights on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays at 7 PM and movie nights on the 2<sup>nd</sup> and 4<sup>th</sup> Friday nights.

#### **UNFINISHED BUSINESS**

##### **Bluff pipe**

There still hasn't been any use of same by any bluff property owners.

##### **Collection efforts for 2012-2013 balances**

New hearing date set for Feb.16<sup>th</sup>.

#### **NEW BUSINESS**

Presentation by Gary Winlund of Admiral's Cove Water District on Navy Testing of water wells:

Gary discussed the Navy's plans for testing of the AC Water District wells and provided a fact sheet issued by the Navy for same. That will be posted on the website.

Back charging for newly discovered lots & notification

It's been discovered that there are a couple of lots located in the Cove that apparently have never been billed for any dues or assessments. After discussion, it was decided that it would be inappropriate to try and back bill those owners. Instead, they will be sent bills for 2017 dues with a letter explaining why they are receiving the same and requesting that they contact the Board if they believe our records are incorrect.

Review of possibly mis-classified non-perc lots and differences between Assessor's and ACBC records for name and address:

After discussion, Dennis volunteered to check the ACBC records against the County's records and provide a report of his analysis of any discrepancies.

Wording for February Dues and Assessment Statements (separate dues and assessment statements see attached, need different wording/format)

Steve will prepare draft and circulate for approval.

Letter to include with February billings (finance charge, dues, assessment)

Kurt will prepare and circulate

#### **VOLUNTEERS WITH SPECIAL SKILLS NEEDED:**

**DATA ANALYSIS**

**WEB SITE EXPERTISE**

**HANDYMAN**

**SOCIAL MEDIA**

**YARD/GROUNDS CARE**

#### **MEMBERS FORUM\*\***

**ADJOURNMENT:** The Regular BOD meeting was adjourned at 8:50

**EXECUTIVE SESSION:** BOD went into Executive Session

**\*\*This time is set aside for members to speak to the Board regarding subjects of concern or interest. It is preferred that members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking for recognition will be allowed to speak. Please limit comments to 3 minutes. Questions may not be answered immediately if all information is not available, but will be responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and the use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the**

