

Attendance

Board Members:

Dustin Frederick, Maria Chamberlain, Bob Peetz, Karen Shaak, Carol Delahanty, Daniel Jones

Membership: 8 members

Call to order: 7:07PM

Navy jet noise shortened some discussions

President's Report

Dustin announced his resignation as President of the Board of Admiral's Cove Beach Club.

He stated that too much activity at work is preventing him from devoting the energy and time needed to be President.

Maria Chamberlain, Vice President (now acting President) led the meeting.

Secretary's Report

Due to noise from the Navy jets the minutes were not read aloud. Copies were provided to the membership present. Minutes from Dec 13, 2011 meeting were approved.

Correspondence

Bob Peetz indicated we have received

- o Receipts - \$621.00 in checks
- o Inquiries regarding dues payments
- o Various bills were received
- o Whidbey Telecom - another bill received even though service has been canceled multiple times.

Treasurers Report

Dan Jones

- o Profit & Loss statement distributed
- o Revenue = \$31,802.12 (all accounts)

Audit status:

- o Ongoing at this time
- o Presentation at end of findings

Tax:

- o Name change is pending refiling of the Master Business License which requires personal information from all directors
- o ~\$1500.00 for Medicare and Social Security on W-2's will need to be paid
- o Waiting for status of audit before moving forward with tax issues

Committees

Lake

Carol Delahanty (acting Chair)

- o Open chair ; will meet later this week and promote a chairperson

- o Final draft of pre-application proposal now available
- o Application to obtain a review by the county needs to be signed and notarized = \$500.. Money is applied to the permit end fee. County will decide if this project could be an exempt project (repair vs new construction).
- o Carol Delahanty made a motion requesting Maria to sign the preapplication. MMSA

Pool Committees

Ed Delahanty (Chair)

- o Requested that the bylaws committee combine the two pool committees into one committee responsibility as part of the revision.
- o \$40k was discussed to purchase 3 heat pumps to replace 11 year old heater
- o Carol Delahanty made a motion requesting review of a proposal from the committee to purchase heat pumps. MMSA (proposal will be forthcoming)
- o Job description for the facility manager is available as a part time position. Pool Committee recommended use of Bob Peterson @\$20/hr (Bob's background is as an engineer with project mgmt experience. Bob also can be used as a back-up lifeguard).
- o It was recommended that the offer be amended to \$15/hr and advertised to the general public.
- o Carol Delahanty made a motion to advertise the position for \$15-20/hr. It will be posted in the Whidbey papers. MMSA
- o Discussion with Greg Carlson of Vanderzicht pool revealed that he is paying lifeguards to perform some pool maintenance duties. Some of the work is not beyond the scope of high school graduates. They are paying \$9-12/hour. (ACBC pays \$13/hr). It was mentioned that NW Hot Springs offers pool information/upkeep classes at no charge.
- o Member mentioned that the ACBC pool equipment is old and in poor shape and requires more effort than a lifeguard is capable of performing.
- o Many of the high contract costs for pool last season were due to the freeze and not general maintenance.

Building & Grounds

Carol Delahanty (temp. chair)

- o A budget is being worked for the grounds projects
- o Shelter – Russ, Dick and Bob working on various issues
- o Vandalism – Bob Peetz putting together a budget for lighting expected to be about \$2500 to curb vandalism
- o Planting of new shrubs and flowers is expected to cost ~\$150.00 (Mary Lou should purchase supplies as needed as this is normal maintenance)
- o Mechanical room – materials list will be provided labor will be no charge (volunteer is Dick Hart)
- o Ditch – Chad Nichols will pursue a solution; three contractors are willing to bid for the work effort.

Social

Sue Newsham (chair)

no report

Bylaws

Russ Chamberlain (chair)

- o Committee met and discussed first 5 articles.

- Committee will continue meeting and submit a report when all is complete.
- Committee will print reports and submit expenses as needed.
- Bylaws template being used is the 1986 filing.

Budget

Dan Jones (chair)

- No new updates
- Committee is scheduled to meet next Saturday.
- Dan Jones made a motion to purchase Wi-Fi connectivity for the shelter to be used by committees, events and board meetings. MMSA

Long Range Planning

- No report

Nominations committee

Maria Chamberlain - (chair)

- Committee will start early to recruit for fall board openings

Old Business

2012 meeting schedule -

- Bob Peetz motioned to move to the proposed meeting schedule. MMSA

Dues Increase -

- Actual to budget dues amount as calculated to be included in the member-approved budget is \$2 for non-perc and \$2 for perc lots as an increase (\$63 and \$126)
- *Feedback: members in attendance stated they expected a dues increase of 10% as has been levied in the past*
- Carol Delahanty made a motion that the board approve a 9.9% dues increase to last year's dues of \$124, to be effect in the current year of 2012.
Motion failed -2 yes (Carol and Dustin), 4 opposed (Karen, Bob, Dan, Maria)

Shelter -

- Fees were rolled back as standing rules were not amended to allow the increase
- Standing rules need to amended asap

Newsletter

- Proposed copy handed out
- More copy will be provided by various board members
- Newsletter will be sent with dues bills at the end of the month.

New Business

- Attorney – request was made to start a relationship with an attorney so we have a resource to get an opinion on legal matters. Need to determine what type of attorney we might want to have on-call.
- Welcoming new members - a welcome event will be added to the new member meetings to encourage new members to participate and welcome them to the cove
- Removal of director - Gwyn Staton
 - Karen Shaak made a motion to remove Gwyn Staton as a director from the Admiral's Cove Beach Club. Removal is for no cause per the Bylaws.- MMSA
 - 2 oppose (Carol & Dustin); 4 yes (Bob, Maria, Dan, Karen)

- Dustin requested we get a legal opinion to ensure we had consensus. Dan indicated we had consensus per Roberts Rules of Order.

Member Forum

- Spouse of a director indicated that the state of WA wants SSN of directors and spouses to obtain a business license.
- RCW's and license application was shared with all board members.
 - As a corporation we need a master business license to hire employees.
- Karen to ask a question on Avvo.com legal forum
- We can also check Community association legal guidelines

Meeting Adjourned: 9:37 PM