

Minutes of ACBC board

Saturday September 20th, 2014

The meeting was called to order at 2:06 pm

Board members present: Ed Delahanty, President, Suzy Palmer, Vice President, Steve Morrow, Treasurer, Fred Salmon, Secretary, Dustin Frederick, Recording Secretary, Kurt Blankenship, (via phone), Chris Hendrickson arrived later at 2:30 pm.

Input from members in good standing: questions and comments were made by various members regarding the following topics.

Perk and Non-perk lots

Tide gate operation, is it operating properly and why is money designated in the budget

Clarification of expenses listed in the financial report

Cash versus accrual method of accounting

The amount of financial information reported to the membership

Changes to the Agenda: a discussion of lake issues was added

Approval of August 16th and August 25th 2014 minutes

M/S/C Suzy Palmer /Steve Morrow /unanimous

Reports:

President---Ed reported that he was very pleased to see the number of people who used the pool, with special thanks to Fred Salmon for all the time he invested in getting the pool open.

Vice President---Suzy thanked the volunteers who helped get the pool ready and supplied the attached list to make sure none were overlooked.

Treasurer---Steve explained the QuickBooks summary financial documents. He reported that going forward we will report the financial information on a "cash" basis because that is the way we report to the IRS and pay our taxes. Members are welcome to request any/all documents by sending an email. The 990 form will be posted on the website.

Secretary---no report

Committees:

Budget and Finance---Committee Chair Dennis Egan clarified that the budget being submitted to the members is not the same as the budget submitted to the Board by his committee. The Board acknowledged the differences and gave a brief explanation for the changes.

Grounds and Building---Mr. Udo Poos is doing a great job on maintaining the road ditch.

Long Range Planning---no report

Pool Maintenance and Improvement/ Pool Operations and Safety ---Suzy Palmer reported that the pool was open for 20 days and during that time had 938 swim events or an average of 46 people per day. It took a lot of work and cooperation to make it happen but it was worth it with kids of all ages, adults, families and seniors all enjoying the pool.

The pool was closed on September 7th due to expenses and cooler weather. Some members wanted it to stay open further into September. The pool revenue for the 20 days was \$1,920.

Nominating----Committee Chair Russell Chamberlain reported that the committee had proposed a candidates panel and two "meet and great" sessions, one after the meeting today and one on October 4th. If logistically possible the committee also would like to include an "insert" with the ballot mailing advising members of the meet and great session.

New business:

Change to Cash Accounting Method---Steve Morrow reported that we will change to the cash method of accounting because that is the method used by the IRS. Whidbey Water Services will prepare our financial statements at a substantially reduced cost from our former process.

Approval of Warrants---Ed read the individual warrant amounts with a total of \$3,016.

Motion ---to approve the warrants as read.

M/S/C Dustin Frederick/ Suzy palmer/ unanimous

Venue for Annual meeting---the Board proposed to use the Nordic Lodge Hall due to its larger capacity.

Motion---to use the Nordic Lodge Hall for the annual members meeting

M/S/C Dustin Frederick/Suzy Palmer/unanimous

Information request form---the Board decided to create a form for information requests.

Discussed the need for a form and how to make it available to those who don't have a computer

Standing Rules changes---the Board proposed changes in the following areas:

Agent of record

Service charge correction

Fiscal year correction

Shelter and Pool reservations

Each change was read and a motion was made to approve the changes as read. The revised rules will be placed on the website.

Motion---to approve the Standing Rules changes as read

M/S/C Dustin Frederick/Suzy Palmer/unanimous

Balloting---Ed displayed the ballot format and outlined the voting instructions which are similar to the Island County procedure

Tellers committee---Ed reported that Bob Peetz has volunteered to be Chair and is seeking volunteers to serve on the committee

Budget---Ed presented the budget for 2015 and general discussion ensued. The proposed budget includes money to operate the pool next year but that money will not be spent if the pool is under renovation. No money is set aside for the reserve account because we will not be able to do that until the dues are raised.

Lake issues---the problems with the lake were discussed and various options proposed to help with the problems. Several members volunteered to do additional investigation and assist with proposed remedies.

Unfinished Business:

Outstanding Dues and Assessments—collection process---this was discussed in depth. It is complicated and affected by a 6 year statute of limitations as well as the expenses associated with collection itself, thus we may only get about 50% of what is owed. Nevertheless the Board has a fiduciary responsibility to attempt to collect the amounts owed to the extent allowable by law.

2015 Budget from Budget and Finance Committee---discussed the major differences between the Board's proposed budget and the budget presented to the Board by the committee. This was essentially a repeat of the earlier discussion when the Board's budget was presented by President Delahanty.

Member's forum:

Questions and comments were made by various members regarding the following topics:

It was suggested that the next board perform a "study" of the lake issues e.g. salt water intrusion etc.

The 6 year statute of limitations on the collection of back dues

The status of the unauthorized tree trimming issue

Pool payroll for the swim season

The absence of Long Range Planning Committee meetings

The location of the annual meeting

Directors and Officers Insurance

The application of the assessment—both pool and building

Pool information on the website

The members' right to use the lake, e.g. boating, model boats etc.

Handicapped parking spaces

The meeting was adjourned to Executive Session at 3:30 pm

Executive Session:

Convened Executive session at 3:42 pm

Adjourned Executive session at 4:50 pm

Reconvened Board meeting at 4:50 pm

Adjourned Board meeting at 4:51 pm

Respectfully submitted,



Dustin Frederick, Recording Secretary

Volunteers that helped with the pool

2014 Board of Directors wants to thank the volunteers who gave "hands on" for pool fix up...

Harry Lynam -Cleaner outter
Michael Thompson-Reassurance consultant
Midge McCrath Stiles-Future planner and organizer
Bob Stiles-Weed remover and building consultant
Susie Pettersen-Office manager
Bob Pettersen-Power lifter
Bob Wilbur-Concrete Man
Brenda Wilbur-Flower power cheerleader
Udo Poos-Roadway provider
Carol Delahanty-Trend setter guide
Orion Kalt-Bench restorer
Sill Schroeder-Chief cook
Gerry Schroeder-Gate keeper
John Cooper-"Mystery Weed Wacker"
Greg Holtz-Lawn keeper and "drop in" friend
Garrett Love-Gummy Bear consumer
Joelle Anthony-Puppy Lover
Fred Salmon-Food eater and temperature consultant
Ed Delahanty-Pump and heater consultant
Nate Palmer-First dipper and temp. tester

More than 5 anonymous donations for swimming passes

The lifeguards gave a great deal of their time to help us get ready, get set and go!
They were very generous to come in at the end of the season as they were getting ready for college and often had to drive long distances to work with us.

Proposed Standing Rule Changes 09/20/14

15. ~~The Club Secretary shall normally be designated by the~~ Board of Directors as shall appoint the Registered Agent of the Corporation and the Board shall assure that the required report of same and the required annual report to the Secretary of State of the State of Washington are accomplished in accordance with Title 24, Sections 24.03.050, 24.03.055, 24.03.395, and 24.03.400, Revised Code of Washington.

To avoid confusion on the part of members writing checks for dues payments, henceforth all dues will be rounded to the nearest dollar amount to avoid confusion in check writing. I vote no on this. We can simply round down when we set dues

Additional suggestions (Steve):

4. A service charge of 10% shall be levied annually on the amount of all dues unpaid (not to exceed \$25.00) 45 days from annual billing each year. Service charges so levied shall be sent ~~by the Secretary no later than July 15~~ each year to all members becoming delinquent and on each subsequent annual billing until such delinquent dues are paid. A similar service charge shall be levied and billed on all special assessments six months after the special assessment is originally billed and as each subsequent annual billing until such delinquent assessments are paid.

13. Fiscal Year of the Club shall be from January 1 each year through December 31 of the following year, effective 2014.

Finally, this isn't working as advertised – but I'm not sure how it should be...

21. The **Secretary** will accept reservations for group usage of the Shelter and/or Pool and collect the prescribed user fees and deposits and maintain record thereof. He or she shall apprise the Board and Social and/or Pool Committee(s) in advance of such expected usage.