

## Minutes of ACBC Board meeting

December 19, 2015

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At 2:05 pm the meeting was called to order by President Delahanty

Recording Secretary Dustin Frederick was present.

Board members present: President Ed Delahanty, Treasurer Steve Morrow, Secretary Fred Salmon, Director Mike Tenore and Director Dustin Frederick. Vice President Suzy Palmer and Director Kurt Blankenship were absent.

December 3, 2015 Board minutes were approved as written. (Fred Salmon abstained)

### **Officer Reports:**

President---Ed thanked the ballot committee that put out the mailing.

Treasurer---Steve Morrow presented the financial statements.

### **Committee Reports:**

Grounds and Building---Marty Lull reported on roof shingles blown off the shelter, this will be an ongoing problem during the winter. Two faucets were fixed in the men's bathroom and they finished closing up the pool for the winter. Discussed pest control issues and creating a "work order" process.

Lake Outflow---the bad weather has not allowed an opportunity to look inside the pipe.

Lake Ecology---the rain and wind is making the water murky again.

Pool Maintenance and Improvement---discussed forming a "work party" several times a year and giving "credit" against their dues to those who participated. At the last committee meeting talked about relocating the pool equipment room so that a small kitchen could be installed in the current equipment room location.

Budget and Finance---Treasurer Steve Morrow reported that the budget went out to the members with the mailing.

Social and Welcoming---had a successful Christmas party at the shelter.

### **New Business:**

- Approval of Warrants---Treasurer Steve Morrow read the warrants with a total of \$3,923.44.

Dustin Frederick moved to approve the warrants as read, second Mike Tenore, approved (unanimous).

- Revision to Standing Rule 4. A---Steve Morrow presented a written draft of the revision (see attached draft). Dustin Frederick moved to approve the draft change, second Mike Tenore approved (unanimous).
- Propane sourcing---Dennis Egan did some research and suggested that we use APP for propane service. Discussed alternatives and prices. Dustin Frederick moved that we change propane service to APP, second Mike Tenore, approved (unanimous).
- Ballot Mailing---President Delahanty reported that the ballot mailing went out to the members and we already had over 100 returned for counting.
- Revised Warrant form---Treasurer Steve Morrow reported that he will be proposing a change to the Warrant form to better link up with the budget.

**Unfinished Business:**

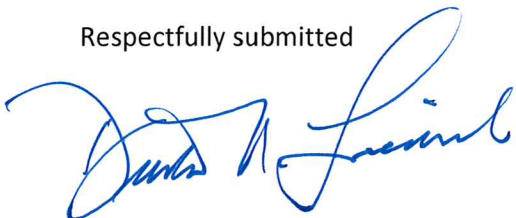
- Small claims---still in process of collecting on unpaid dues and assessments.
- Septic System inspection--- still needs to be scheduled.
- Volunteers----always needed.

**Member Forum:**

- A member asked about the proxy form and its availability.
- A member asked about starting and installing a free book exchange i.e. neighborhood library book exchange receptacle.

At 3:20 pm President Delahanty adjourned the meeting.

Respectfully submitted



Dustin Frederick, Recording Secretary

*The minutes were approved @ The January 16, 2016 ACBC Board meeting  
Dustin Frederick*

## Revision to Standing Rule 4.A

In accordance with Article XIV Section 4 of the bylaws, dues and special assessments are due in full 30 days after they are invoiced.

- a. Interest will be charged, beginning April 30, 2015, on the entire outstanding balance in each account with a balance greater than \$5. Notice of interest charges will be given with each invoice/statement beginning January 1, 2015. Rates will be set by the Board of Directors, not to exceed 1.5% per month. Initial rate will be 0.5% per month or 1.5% per quarter. Interest will be assessed ~~monthly~~ and ~~statements sent quarterly~~.
- b. Payment Plans will be accepted based on the entire balance of the member's account(s) ~~for terms not to exceed 9 months for dues or 48 months for special assessments, and~~ with payments not less than the greater of 10% of the balance or \$25 per month ~~per payment plan~~. Alternate minimum payment percentages and amounts may be set by the Board in conjunction with assessments. Each payment plan must begin before the payment is past due and shall require a written agreement from the member submitted with the first payment. A member in good standing prior to establishing a payment plan will remain in good standing as long as payments remain current. A member not in good standing prior to establishing a payment plan for their entire account balance will regain good standing after 4 monthly payments have been paid on time and remain in good standing as long as payments remain current. ~~Payment amounts will be equal monthly amounts calculated to amortize the assessment or dues amount plus interest over the term of the payments. Each dues and special assessment billing will include a range of payment plan options and member agreement form. The Treasurer will provide agreements for alternate payment periods upon request.~~
- c. A Late Service Fee of \$20 will be charged and a statement sent when no payment has been received for 60 days for each dues billing and each special assessment. In the event that payments were being made on a payment plan, the payment plan will be canceled ~~and may not be reestablished~~.
- d. Good Standing is defined in Article III Section 2 of the bylaws as being current in accounts and not suspended. Current is hereby further defined as being paid in full, being current as agreed on an approved payment plan, or having balances of \$5 or less on each lot owned.

Attachment to:  
December 19, 2015  
ACRC Board minutes  
Dana H. Foremich