

The meeting occurred on January 23, 2016 at the Nordic Lodge, Whidbey Island.

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At 2:04 pm the meeting was called to order by President Ed Delahanty, a quorum was present.

Recording Secretary Dustin Frederick was present.

Committee to approve minutes---a three member committee of the following listed volunteers was formed to approve the meeting minutes; Doug Smith, Doug Fielding and Dan Cornell.

Approval of October 25, 2014 Annual Meeting minutes---copies of the minutes were available for the members and Suzy Palmer moved that the minutes be approved as written, second Doug Smith, approved.

Time Limit for speakers----Fred Salmon moved that all speakers be limited to a maximum of three minutes per topic, second Suzy Palmer, approved.

#### **Reports:**

President---Ed Delahanty reported on various topics and issues that arose over the last year. (See attached list) He answered questions from the members and gave special attention to questions regarding the erosion of the bluff. A member suggested that we develop a plan to deal with the problem and President Delahanty gave a detailed response itemizing the steps already taken by the Board and that development of a comprehensive plan is in the works.

Vice President---Suzy Palmer reported that yard cleanup program beginning in April 2016, is being developed to be carried out by member volunteers. Details of the program will be forthcoming at future Board meetings.

Treasurer---Steve Morrow reviewed the financial report for 2015 (See attached for full report). Steve mentioned the following major highlights from the report.

- Major sources of revenue are the annual dues and Pool fees
- Total income for 2015 was \$137,468
- Outstanding receivables are \$121,253
- Utilizing small claims process to try and recover unpaid dues and assessments
- The financial review should be completed by April 2016
- A reserve fund has been included in the 2016 budget
- The budget creation was an organic process and created from the committee level upward

Steve took questions from the members regarding the following topics:

- The value of the land as reported in the financial statements, should it be the cost to acquire it or the current market value? The cost to acquire the land at the time it was acquired is the appropriate value to include in the financial statements.

- The reserve fund
- Budget preparation i.e. what entity actually prepares the budget
- The difference between a full audit and a financial review
- The number of members who have paid back dues and assessments

Secretary---the outgoing Secretary Fred Salmon thanked all the members who have participated in club activities over the past year.

#### Committees:

- Grounds and Building---Marty Lull reported on various repair efforts and improvements that were undertaken over the past year
  - Repaired Plexiglas windows in pool fence
  - Roof shingles on the pool building and shelter
  - Purchased a new dumpster
  - Repaired and refurbished the entrance signs to the Cove community and gave particular recognition to the artist who painted the signs.

Marty mentioned the idea of having a few very large multi member work parties during 2016.

- Pool Operation and Safety---Dennis Egan reported on a number of items that were addressed in the past year. (see attached for full report)
  - Installation of a security camera
  - CPR training and lifeguard drills
  - Worked with local fire Department on emergency drills
  - The pool was open for the entire swim season, despite a lightning and windstorm
  - Had a total of 3,871 swimmers, comprised of; 71 family passes, 9 individual passes, 124, “five punch” swim cards and 427 day passes.

Dennis thanked the members who made donations to fund swim passes for members who could not afford to buy the passes; and thanked the lifeguards and pool volunteers for all their assistance over the course of the swim season.

- Pool Maintenance and Improvement---Dennis reported on the following items: (see attached for full report)
  - Windows in the fence were modified and brought up to code
  - Installed new soap dispensers
  - Identified and repaired a problem with the hot water in the women’s shower
  - Winterized the pool and changed the propane supplier to reduce pool heating costs
- Social ---Kathy Winland reported on various events that occurred over the last year: (see attached list for full report)
  - Tuesday coffee
  - Nifty –fifty dance

- Halloween party
- Christmas party

Kathy also mentioned that the major issue facing the Social committee is “communication” and getting the word out to the community regarding upcoming events. She mentioned that a Friday night “movie” night is in the works and she thanked Dennis Egan for all his work on the pool and the social events.

- Lake Ecology ---Mike Tenore summarized the major lake ecology issues. (See attached report)
  - Had a real problem with blue green algae and fortunately it wasn’t toxic and has died off for now
  - The main water source for the lake is surface runoff and some underground springs
  - The main pollutants are phosphorus and septic residue/runoff
  - The challenge for the lake is that there isn’t enough clean water flowing into it
  - The Committee will continue to monitor the lake closely and perform tests as necessary

Mike mentioned that two things that members can do to help control the problems with the lake are to use Phosphorus free fertilizer and have their septic system inspected for proper operation.
- Pool Refurbishment proposal---Ron Young, of Young Associates Project Services Ltd. reported on the Pool Renovation Project. (see attached report) During and after his presentation the following topics, questions and comments were covered.
  - ADA compliance efforts will include a pool access lift
  - ADA compliance for the locker rooms and bathrooms will be addressed when the pool building is refurbished.
  - The current equipment room may be relocated for safety and future building options
  - A ladder access will be added to the pool opposite the pool steps
  - Electrical costs are not included in the pool renovation bid---it will be a separate contract. Approximate cost will be 16K.
  - There are no provisions in this renovation for “covering” the pool in the future.
  - Propane will remain as an alternate heat source even if we go to heat pumps
  - Future maintenance costs will be identified by the contractor.
  - It will take about 6-8 weeks to complete the project.
  - A salt water pool was discussed but rejected due to high cost of maintenance.
  - An inflatable cover over the pool is a possible option in the future.
  - During construction the pool would be monitored for “floating” out of the ground.
  - Possible disputes between contractors will also be monitored and resolved by the specific contract language. The pool renovation contract and a future electrical contract will be two totally separate contracts.
  - The cost of “contract management” is a separate issue and will be considered if the pool assessment is approved.
  - There is no requirement that the pool building be renovated within any specified time frame.

A member complimented the presentation and the work of the Board in preparing the presentation.

- Pool Renovation Estimated costs and assessments---President Ed Delahanty reviewed the costs and assessments (See attached full report). Ed took questions from members and specifically addressed the requirement in the existing Articles of Incorporation and current ACBC Bylaws to maintain and operate the pool.

**General Orders:**

- Ballot results for Board positions---Russell Chamberlain reported the results and thanked the Tellers Committee members for all their hard work in counting the ballots. (See attached official report). The results of the election are:
  - **G. Belhan** received 146 votes and is elected to a three year term
  - **K Blankenship** received 141 votes and is elected to a two year term
  - **D. Egan** received 138 votes and is elected to a two year term
  - (D. Frederick received 138 votes but **withdrew as a candidate.**)
  - **M. Tenore** received 166 votes and is elected to a three year term

**New Business:**

- Voting on special assessments---a question was raised regarding the requirement that special assessments must be voted via a mail out ballot. President Delahanty quoted the Bylaws and reaffirmed that the vote on the pool renovation assessment must be done via a mail ballot.
- Maria Chamberlain proposed a motion from the floor that a full financial “audit” be performed on the ACBC financial records, second Sue Corliss, debated, motion failed.

**Members Forum:** (no additional question/comments from the floor)

At 4:30 pm the meeting was adjourned by President Delahanty.

Respectfully submitted,

Dustin Frederick, Recording Secretary

