

**ADMIRALS COVE BEACH CLUB  
MINUTES FOR BOARD OF DIRECTORS MEETING**

**03-21-2017**

**CALL TO ORDER**

The meeting was called to order at 7:02 pm by Vice President Dennis Egan.

**INTRODUCTION OF BOARD**

Present were: Karen D'Ewart, treasurer; Mike Tenore, secretary and directors: Greg Behan, Marty Lull and Jennifer Rose Wilder. Kurt Blankenship, president was out of town.

**APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

The February 21<sup>st</sup> ACBC Member Meeting minutes will be approved by email, as will future minutes, and will be posted on the official website.

**PRESIDENT'S REPORT**

Kurt Blankenship, president, as out of town – therefore no report.

**OFFICER REPORTS**

**VICE PRESIDENT:** Dennis Egan

There will be a CPR/First Aid class at the shelter on April 8<sup>th</sup> from 8:00 to 4:00 for \$40. Contact Dennis or Greg if you would like to attend.

Dennis advised the lawsuit/intervention had been returned to the Island County Court, Judge Hancock, and the Board was talking to the other side to see if a compromise could be reached. The Board has also received a letter of demand from a few members who live on the lake. The Board had just received the letter and is still reviewing it with counsel.

The two Pool Committees remain separate committees until the By Laws are changed. They can; however, have joint meetings. Dennis Egan will be Chairman of the Pool Operations and Safety Committee and

Ed Delahanty will be the Chairman of the Pool Maintenance and Improvement Committee. The Pool Committees held their first joint meeting tonight. The Board hopes to have the pool refurbished for the 2018 Season. There was also discussion of having Associate Members in 2017.

Work parties have been scheduled for April 5 and April 8 and May 17 and May 20.

**TREASURER – FINANCIAL REPORT:** Karen D'Ewart

Karen provided the Board and others a copy of her Treasurer Report for the 3/21/2017 Board of Directors meeting, which showed totals as of 2/28/2017. She advised a second statement would be sent out in April to those Members that have dues still owed. There were seven disbursements, which totaled \$664.18, which were approved. Karen's report will be posted on the official ACBC website.

**SECRETARY REPORT:** Mike Tenore

Mike advised at this time he had nothing to report. This is a new position for him on the Board. He looks forward to participating in Board discussions in addition to taking meeting notes. He did compliment Suzy Palmer, the BOD prior secretary, stating she had provided amazing help to him.

**COMMITTEE REPORTS;**

**GROUNDS AND BUILDING:**

Marty Lull – Chairman. Marty stated one hydro-seed vendor has looked at the bluff area to date. He plans to contact two other vendors for their opinions/assessments. The vendor that has checked out the area believes we need to Hydro-seed same. The County also agrees the Bluff should be hydro-seeded. The volley ball area will also be hydro-seeded. There are approximately 30,000 square feet that need to be hydro-seeded on the bluff area.

He has received three different prices/quotes - \$1,800 to \$2,200. The price difference depends on the type of seed used. There are three different varieties of seed recommended. The work will be done this Spring.

Marty again mentioned the dates of the work parties and the need for volunteers.

**LAKE OUTFLOW/LAKE ECOLOGY:**

Mike Tenore – Chairman of the Lake Outflow Committee. Mike advised the permitting is in the process of being done. Ed Delahanty, and others, are also working on the permitting process. One of our concerns is whether or not we need to use a metal or plastic pipe to correct the outflow to the Sound. Dennis commented on the possible pipe lining cost of \$80,000. Other methods to correct would cost more. We need the services of an design engineer. The permits are good for two years. The question to address is “do we reline” or “do we replace” or “do we do a temporary fix”. Ed has talked to County personnel Janet Wright in this regard and it appears this could be one project. Dennis believes we should hire an engineering firm and go with their recommendations.

**POOL MAINTENANCE AND IMPROVEMENT/POOL OPERATIONS AND SAFETY:**

Dennis Egan –Chairman Pool Operations and Safety Committee. A joint Pool Committees meeting was held earlier tonight. We are in the process of getting the ready to reopen for the 2017 season. We hope to open for Memorial Day weekend and then again when school is out and then close after the Labor Day weekend. We plan to request the BOD to allow one free swim day on the holiday weekends: Memorial Day, Fourth of July and Labor Day. Dennis has advised there is a probability we can have Associate Members in 2017 even though we will operate as a “Limited Use” pool. We are a private non-profit Beach Club. There were also serious discussions among the committee about having Lifeguards. As a “Limited Use” pool we are not required to do so. However, all those on the Committee expressed concerns – as we want to do the right thing for our Admirals Cove Beach Club community – even though the Lifeguard expenses have a negative impact on pool revenue. Again, the Club needs volunteers.

**BUDGET AND FINANCE:**

No report.

**LONG RANGE PLANNING:**

No report.

**COMMUNICATIONS:**

No report.

**BY LAWS:**

No report.

**NOMINATING:**

No report.

**GOVERNMENT RELATIONS:**

No report.

**SOCIAL COMMITTEE:**

Dennis Egan advised there are “card nights” every first and third Thursdays of the month. “Movie nights” every second and fourth Friday nights of the month. And, of course, there is “Tuesday morning” coffee at the Shelter, which is well attended. The Social Committee also plans to ask the Board’s permission to have “picnic days” on each of the holiday weekends during the 2017 pool season.

The Social Committee will also be providing lunch on April 8<sup>th</sup> for the work party and CPR/AED class from 8:00 – 4:00 pm at the Shelter.

**WELCOMING COMMITTEE:**

Board member Jennifer Rose Wilder is Chairperson of this committee. More to follow.

**UNFINISHED BUSINESS:**

**BLUFF PIPE:**

Marty Lull has received two estimates to date for his property. He has one firm estimate. Each property fix evaluation will be different. The pipe will be staked down the bluff, carrying water down the hill to the ditch and then under the road into the Lake.

At an Open House for county road construction, Marty was told that in 2020 the county would work on taking the water that runs down both sides of King and route it below the bluff directly to the lake. Right now the water perks into the ground and ends up coming out of the bluff. There is also the thought of lining the ditch that goes down Farragut.

But the County says no. They recommend an 18” pipe going over the bluff.

A Member in attendance was concerned about the bluff liability issues to the Club. The Member was advised letters have been sent to all bluff owners/Members. The pipe will be available, free, for their use until the end of 2017.

#### **COLLECTION EFFORTS FOR 2012-2013 BALANCES:**

Karen, at this time, is unaware of any collection efforts. She was advised Kurt has been handling all of the filings in Island County and additional means of collections are being pursued.

#### **POLICY WRITE-OFFS**

Karen is not aware of a write-off policy to date. She believes we should NOT send statements for balance of \$5 or less, just carry the balances forward to the next regular dues/assessment statement. Regard “foreclosures” ACBC has to put a claim on the Members property prior to it going into foreclosure.

#### **UPGRADE OF WEBSITE:**

Member Katelyn Posego gave a proposal to the Board to design a new website for us, and then maintain it. She would charge \$500 for the setup and \$200/year for maintenance. She and Jennifer Wilder had a detailed discussion and Katelyn is considering working with Jenifer on the website decisions and also the Communications committee. Jennifer also asked the Board about their thought of using “Square Space” – she had sent all an email regards same- but there were minimal to no comments. Question before the Board: Do we stay with our current website or set-up a more user friendly new website.

#### **ESTABLISHING BLAST MAIL LIST FOR THE COVE:**

Everyone agrees this is an excellent idea. Karen has an up-to-date list of emails provided by Members – to date. Collecting member email addresses in ongoing.

#### **CHANGING INSURANCE AGENTS:**

Kurt is looking into retaining the services of a new agent, but not until the end of the current policy period.

#### **PROCESS FOR APPROVING PAYMENTS AND ISSUING CHECKS:**

Karen – this is still a work in progress. Kurt, Mike and Karen are still streamlining these issues.

**PROCESS FOR KEEPING UP WITH FILING:**

Work in progress

**PROCESS FOR SHELTER RESERVATIONS:**

Shelter Reservation forms are on the official ACBC website. Dennis Egan is in charge of the calendar notations.

**NEW BUSINESS:**

**FINALIZE AND APPROVE COMMITTEES FOR 2017:**

Dennis and Kurt finalized the committees so that the Board could vote on it. Mike made the motion with Marty seconding, and the Board passed: “The Board approves the 2017 committee list.” It will now be up to the Chairs of the committees to contact the individuals wishing to remain on the committees. The chairperson will then notify the board.

**MEMBER COMMENTS:**

Sid Iverson read aloud parts of a letter he had written to the Board. He is concerned that if the Board allows salt water back into the lake, it might eventually cause salt water intrusion into the aquifer.

Steven Kobelyk expressed frustration at how long the pool litigation is taking.

A new member of the club recommended that we have the contractor pull lake outfall pipe permits so that the contractor would be responsible.

REGULAR BOD MEETING AJOURNED AT 8:35 pm

EXECUTIVE BOD MEETING ADJOURNED AT 9:45 pm