

**Admirals Cove Beach Club**  
**ACBC-Whidbey.org**  
**Minutes for 16 July, 2019**

**6:30PM:** Called to order at 6:33 p.m.

**CALL TO ORDER:** In attendance: Dennis Egan, Karen D'Ewart, Martin Lull, Dustin Fedrick; late: Ed Delahanty (at 7:18); absent: Jim Kunz, Alicia Turner.

**APPROVAL OF PREVIOUS BOARD MEETING MINUTES:** Done via email; posted on website.

**PRESIDENTS REPORT:** **Dennis Egan**, I will be on vacation for a bit, back on Monday. Thanks to those who volunteered with getting pool and grounds ready for the summer season, bbq, etc. About 150-200 showed up to the BBQ, about 96 swimmers for free swim. Thanks to those who displayed fireworks on beach, not up in the neighborhoods; lots of folks helped pick up the debris on July 5<sup>th</sup>

**OFFICER REPORTS**

**VICE-PRESIDENT: Dustin Fredericks:** None.

**TREASURER – FINANCIAL REPORT:** None, as the Treasurer has resigned this role.

**SECRETARY: Marty Lull:** None.

**COMMITTEE REPORTS**

**GROUNDS AND BUILDING:** See President's report. Two new bbq grills installed; mowing is done; trimming by basketball court; one horseshoe pit rebuilt; volleyball net is up; pool deck gate has been re-installed and improved.

**LAKE COMMITTEE:** Waiting for Ed to report.

**POOL COMMITTEE:** As of Friday: 1,200 swimmers; 320 lessons given. Sea Cadets used pool for 2 two hour sessions. Pool equipment room is running well, pool temperature is 82 degrees. Pool staying open late into September is difficult, due to lack of lifeguards.

**BUDGET AND FINANCE:** None.

**LONG RANGE PLANNING:** Nothing new to report, planning to meet next month.

**COMMUNICATIONS:** Newsletter to go out end of August (2 out of 3). Committee reports are due by July 31<sup>st</sup>. Would like to add the 'Admiral' logo. Discussion of how names are sorted for email vs. snail mail.

**BYLAWS:** Committee received a formal request from Mr. Cox, to review a by-law change proposal.

**NOMINATING:** Karen & Marty's terms will expire; Karen will not run again, but will continue to take notes at meetings. Marty may run again. Discussion of the detail of meeting minutes. They are governed by Roberts Rules, which require actions to be recorded.

**GOVERNMENT RELATIONS:** None.

**TELLERS:** None.

**SOCIAL:** Is planning a community garage sale day on July 27<sup>th</sup>. Labor Day BBQ is in planning stages.

**WELCOMING:** None.

**UNFINISHED BUSINESS**

**Site Drawing** (Ed working with architect): Received an updated site drawing, but it still has a few errors that need to be corrected.

**Annual meeting minutes:** Still not on the website. Marty will contact those holding them to get it done.

**NEW**

**Treasurers Position:** Alicia has resigned as Treasurer, so position is now open. We are required to have a Treasurer. Ask the nominating committee to canvas the community for a candidate. Lots of

discussion regarding the tasks of treasurer, especially the budget. Dennis will serve as acting treasurer until new one is found

**Collection of Past Due Dues and Assessments:** From a couple weeks ago: 591 members, 412 in good standing, and 179 not in good standing. \$278,455 in outstanding dues; 5 members (of 12) ready for next level of attorney involvement at a cost of \$800 per account (person); \$1,000 for default judgement per account. Risks, if an owner decides to litigate it could be more expensive, lawsuits, countersuits, damages, etc. If we win, and account is not solvent, then we get nothing.  
Motion: To move forward with next legal steps for the five accounts that attorney is ready to act upon.  
1<sup>st</sup> Dustin, 2<sup>nd</sup> Ed, approved by all.

**ACBC Credit card vs Debit card:** Branch Business Services can hold the card, the board needs to set a limit on it. It will be used for ongoing 'auto' fees like software, domain, etc.

Motion to obtain a debit card for Dawn Wilson of Branch Business Services, to be used for ACBC expenses only, with a per transaction limit of \$500.

Discussion.

1<sup>st</sup> Dustin, 2<sup>nd</sup> Ed, approved by all.

**Reserve Study:** Funds from collections; some will be written off due to statute of limitations, some will go to pool assessment; the rest will go to dues. Anything leftover will go into the reserve fund. The study is now updated, and it's time to do something with the study.

Discussion. Explore one future funding mechanism to be small claims collection of past dues/fees.

**Box Document Storage:** Set up and tested; lake committee and B&G are our beta sites.

**Shelter usage:** Several requests for community functions, and are moving forward

**Entertainment center: To organize audio visual equipment in the Shelter. Free, from Lions sale.**

**Other:** New D&O insurance premium came in much less than was expected, savings of \$10,000 to be transferred into reserve account.

Motion to take balance of savings from D&O insurance premium and transfer it into the reserve fund.

1<sup>st</sup> Dustin, 2<sup>nd</sup> Ed, approved by all.

#### **MEMBERS FORUM\*\***

Steve K: Returned to safety discussion from last month regarding the jet noise, but no action has occurred.

Steve K: Earthquake preparedness for pool? Maybe add earthquake to the existing emergency preparedness plan. Steve will look into what the County recommends.

Steve K: Question about any future plans to combine water district and ACBC? No!

Bob P: Lake Committee report? Nothing to report.

**ADJOURNMENT:** 8:42 p.m.

\*\*This time is set aside for members to speak to the Board regarding subjects of concern or interest. Members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking recognition will be allowed to speak. Please limit your comments to 3 minutes. Questions may not be answered immediately if all information is not available, but responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with the Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the Members Forum time and if the conduct persists, will be asked to leave the meeting.