

Admirals Cove Beach Club
ACBC-Whidbey.org
Board of Directors Meeting Minutes, 19 NOVEMBER 2019

6:30PM called to order at 6:38 p.m.

CALL TO ORDER in attendance: Dennis, Karen, James, Ed, Alicia, Dustin; absent Marty

APPROVAL OF PREVIOUS BOARD MEETING MINUTES correction needed under “New Business” that demand letters will be sent by ACBC, not law firm. Moved to approve the revised minutes from the October 2019 meeting, seconded and approved by all.

PRESIDENTS REPORT: Dennis Egan - door on the outdoor restroom at pool needs replacing a.s.a.p.; see below for more

OFFICER REPORTS

VICE-PRESIDENT: Dustin Fredericks none

TREASURER – FINANCIAL REPORT: budget committee met on 11/2 and went over proposed 2020 budget for BoD approval; also discussed CD purchases for better interest rate for unrestricted funds. After discussion, Dustin moved to invest a total sum of \$220,000 into 4 equal CDs, laddered such that one matures every 3 months. Alicia second. Vote: all in favor. Dustin moved that the funds invested in the aforementioned CDs be designated by the Board to establish the Reserve Account. Second by Ed. Vote: all in favor.

SECRETARY: Marty Lull none

COMMITTEE REPORTS

GROUNDS AND BUILDING none

LAKE COMMITTEE Meeting on 11/30 @ 4:00 in Shelter; 2020 budget has funding for Lake water and bottom sampling equipment and several applications to the lake with NT MAX bio & enzyme treatment to evaluate effectiveness at reducing algae nutrients in the Lake.

POOL COMMITTEE Head Lifeguard will return for 2020 summer; Camp Casey pool will most likely not open in 2020, ACBC will continue with swim lessons.

BUDGET AND FINANCE 2020 budget presented – draft is \$10,000 short with annual dues raised to \$350 for a perc lot \$175 for a non-perc lot. Shortfall will be covered by carrying \$10,000 forward from funds held in bank account. Dustin moved to approve the budget as presented James second. Vote: all in favor. (2020 budget will be posted on web site)

LONG RANGE PLANNING meeting on 11/22 at 4:00 at the Shelter

COMMUNICATIONS newsletter should go out at the end of the month.

BYLAWS none

NOMINATING 15 day extension for submissions due to late posting of notices approved by the majority of Nominating Committee members – one member dissenting. Four nominations received to date.

GOVERNMENT RELATIONS none

TELLERS none

SOCIAL 11/30, 12:00-3:00 @ the Shelter will be a pot-luck Thanksgiving leftover-fest

WELCOMING A few packets went out; looking at options to give new families a pool punchcard. James moved that new families (buyers in the Cove) receive a 5 swim punch card, seconded by Dustin. Vote: all in favor.

UNFINISHED BUSINESS

Maintenance Permit Dennis met w/County w/site plan. A SEPA and a Shoreline Management permit will be required. Cost should be about \$1,300, good for five years.

Reserve Study Association Reserves will present at the annual meeting, and have provided outline of presentation to the Board.

Box Document Storage Dennis will send sign in process to Ed

Audio or video recording at the annual meeting? Per Dennis, RCW for open meetings indicates that 'recordings' are typically allowed.

NEW

Collection of Past Due Dues and Assessments Invoice from LFP invoice #40549 needs an additional approval – Karen, James & Alicia. BBS invoice # needs additional approvals. Consensus to apply liens to properties that become 'lienable.'

Small Claims Court Demand letters sent within parameters established; a number of payments have come in. Small claims will be initiated if no response to demand letter.

2020 Budget Approval see above

CD Rates see above

Notification of Annual Meeting 1 Feb 2020 must include budget, financial reports, candidate bios, ballots, etc.; plan to send out January 1-10

Other Concern brought up re Sound side beach erosion and the threat to ACBC facilities during extreme weather conditions led to request to investigate methods to prevent further beach erosion along ACBC shoreline along Puget Sound – especially during extreme weather events. Considered to be a Building & Grounds Committee responsibility. Bob Payton will initiate discussion at next B&G meeting. An expert may be living in Admirals Cove – Ed will see if contact info available.

MEMBERS FORUM**

none

ADJOURNMENT 8:37 p.m.

**This time is set aside for members to speak to the Board regarding subjects of concern or interest. Members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking recognition will be allowed to speak. Please limit your comments to 3 minutes. Questions may not be answered immediately if all information is not available, but responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with the Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the Members Forum time and if the conduct persists, will be asked to leave the meeting.