

ACBC
Minutes of BOD Special Meeting
5/26/16
Final

CALL TO ORDER

President Blankenship called the meeting to order at 7:06 PM.

PURPOSE:

To discuss need for bookkeeper and CPA familiar with Quick Books

INTRODUCTION OF BOD

Present were Ed, Delahanty, Suzy Palmer, Steve Morrow, Mike Tenore, Dennis Egan, Greg Behan and Kurt Blankenship.

DISCUSSION TOPICS:

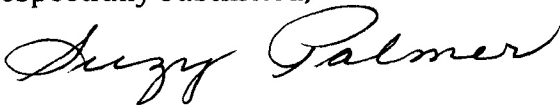
- Identify job description for hiring purposes
- Ask for volunteers
- Manage monies during assessment time.
- Stephanie Neis will help with Federal forms
- Problems that amplify the change in accounting services:
 - Filing needs to be completed
 - Posting in Quick Books
 - Proper documentation of Dues, Assessments and Payment Plans
 - Correction of posting errors from WWS
 - Consider hiring a management firm at some point if we cannot find volunteers and/or CPA

MOVED, SECONDED AND PASSED :

To consult with Bobbie for up to 5 hours at \$95 per hour to help plan future accounting strategy and clear up discrepancies.

MEETING ADJOURNED AT 8:00 PM by President Blankenship.

Respectfully submitted,



Suzy Palmer, Secretary