

**Admirals Cove Beach Club
ACBC-Whidbey.org**

**DRAFT OF MINUTES OF BOARD OF DIRECTORS MEETING
08-16-2016**

**THIS IS A DRAFT ONLY SUBJECT TO REVISION UNTIL
APPROVED AT THE BOARD MEETING**

CALL TO ORDER

INTRODUCTION OF BOD: present were Kurt Blankenship, Ed Delahanty, Steve Morrow, Dennis Egan, Mike Tenore, and Greg Behan. Absent: Suzy Palmer.

APPROVAL OF PREVIOUS BOARD MEETING MINUTES: deferred in Suzy Palmer's absence.

PRESIDENTS REPORT: KURT BLANKENSHIP

Status of Corliss Appeal: *deferred to discuss in Executive Session.*

OFFICER REPORTS

VICE- PRESIDENT: ED DELAHANTY

TREASURER - FINANCIAL REPORT: STEVE MORROW

With the hold on collecting assessments, 503 members are now in good standing. So far five members have requested refunds of their pool assessments.

Capital One Balance:

Dues collected this month:\$3300

Pool Donations:

Pool revenues: \$3125 for the month of July

Transfer fees received:

**Legal Action for members with Outstanding Balances for 2013 & prior
Approval of Disbursements/Warrants: *deferred to discuss in Executive Session***

SECRETARY: SUZY PALMER

COMMITTEE REPORTS

GROUND AND BUILDING

Marty reported that several minor faucet repairs were done. He is also looking at possibly replacing Three Men and a Mower because their work has been less than stellar. Only one bid was received for the strengthening the toe of the buff and cleaning out the ditch. It was for \$22,000, much more than expected, and was for using a 4 inch pipe, which may be too small. The other two companies asked to bid made no response. Marty will ask for a new quote for cleaning only 150 feet of the toe/ditch.

LAKE OUTFLOW LAKE ECOLOGY

Tide Gate: Ed reported, as posted on the website, that he and others from the Committee met with County officials, at the suggestion of Davido Consulting engineers, to discuss ways of modifying the tide gate to help make the lake healthier and cleaner. Janet Wright of the County advised that a Shoreline Special development Permit would be needed, as well as others. She provided some website resources to aid in that process. The Lake Committees will begin looking at what is needed and the cost and report back to the Board with recommendations. The cost of the Shoreline permit is about \$1500 and another one needed from the state is \$500. The time frame for obtaining all necessary permits would be roughly a year. Dennis pointed out that the website posting about the status of the tide gate erroneously indicates that the Board has already approved obtaining the necessary permits, which is not correct and will be changed. The Board is still waiting on input and recommendations from the Lake Committees. Dennis also raised the question of whether shoreline property owners should share in the cost of any such permits. A request was made to the County to extend the existing tide gate permit, but we were told that it could not be extended again because it was already extended for one year. That permit was only for authority to repair the tide gate if such was needed. It's not and the tide gate is functioning now as intended. It lets water out of the lake but no salt water from the Sound is allowed back in. Mike reported that the County was encouraging and supportive of the goal to make the lake healthier and cleaner. With regard to the level of the lake, the State Department of Ecology would be the ultimate arbiter of the appropriate levels in summer and winter. Dennis also raised the question of whether modifying the tidegate would change the County's official classification of the lake.

Algae: Mike reported that the State's test of the blue-green algae indicated that it contained toxic microcystins. He has ordered warning signs about same and they will be posted. He also emailed all of the lake property owners that could be reached.

POOL MAINTENANCE AND IMPROVEMENT:

A work party will be formed after the swim season to do pool shut down work.

POOL OPERATION AND SAFETY

Swims logged YTD: 2980

Swim passes paid for: 392

Monies collected YTD through Swim Office: \$9125

*T shirt Sales (donations): \$660
Highest number of swimmers on one day: 112*

BUDGET AND FINANCE:

Dennis brought up issue of establishing reserve account in budget and the proper calculation of same. Motion made and seconded and passed unanimously to spend \$350 to obtain updated planning information from previous vendor. Once that is received, Board will review and assign to appropriate Committee(s) for implementation.

LONG RANGE PLANNING: *no report*

COMMUNICATIONS: *no report*

BYLAWS: *no report*

NOMINATING: *no report*

GOVERNMENT RELATIONS: *no report*

SOCIAL AND WELCOMING:

Dennis reported on status of neighborhood wide garage sale. He also reiterated plans for Labor Day free swim and barbeque to be held at 3 PM on the Sunday before Labor Day. Discussed putting together Welcome Packet to give to new owners/renters. Communications committee will make recommendations about content to be included. There was a discussion about a problem with overflowing trash cans and possibly raising the shelter rental rate. This committee considered this and will make a recommendation to the Board.

UNFINISHED BUSINESS

Bluff issues: Dennis reported that the truck we had hoped to use was not available. Farmer's supply has offered their truck to bring the pipe at a cost of no more than \$300.

Estimates for Strengthening Toe along ditch: see above

Collection efforts for 2012-2013 balances: deferred.

NEW BUSINESS

Algae in lake: see above

Tide gate permit process: see above

Collection of bluff damages cleanup costs: Ed reported that sharing of costs reported by Bluff Homeowner appeared reasonable.

Pediatric defib pads: approved purchase in the amount of _____.

Posting of signs for the AED: to be determined later.

Parking bumpers to prevent rock damage from do-nuts in parking lot: discussed obtaining costs for same.

Wording for inserts for refund checks: deferred to Executive Session

Posting of names of delinquent accounts: *will look into legality of same*
Retaining outside counsel: *Kurt reported that he has emailed a firm in Seattle experienced in representing community clubs to obtain their rates and will report back at next meeting.*
Stance on Assessment Collection: *deferred until executive session.*

VOLUNTEERS WITH SPECIAL SKILLS NEEDED:

DATA ANALYSIS
WEB SITE EXPERTISE
HANDYMAN
SOCIAL MEDIA
YARD/GROUNDS CARE

MEMBERS FORUM**

EXECUTIVE SESSION

ADJOURNMENT

**This time is set aside for members in good standing to speak to the Board regarding subjects of concern or interest. It is preferred that members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking for recognition will be allowed to speak. Please limit comments to 3 minutes. Questions may not be answered immediately if all information is not available, but responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and the use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the Member Forum time and if the conduct persists, will be asked to leave the meeting.