

Admirals Cove Beach Club
ACBC BOARD MEETING
MINUTES FOR November 16, 2023

6:35PM

CALL TO ORDER – IN PERSON MEETING AT THE SHELTER

ZOOM LINK AVAILABLE – see website or click below:

<https://us02web.zoom.us/j/6548872824?pwd=d3NndXhDSlI0QWQzUndyYUxxNm5rUT09>

Dennis Egan
Anne Lynam
Michael Pursell
Sharon Savereux
Karen Nelson
Jim Kunz
Mark Valencia – remote

AED TRAINING

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

- Final approval BOD Meeting 21 December, 2023 – approved

PRESIDENT’S REPORT

- The following Item was discussed:
 - Action item, we will need to repaint strips every year on the speed bump coming down Byrd Street – a bicycle accident happened to spur this action. Suggestion to paint the strips yellow for visibility.

OFFICER REPORTS

VICE-PRESIDENT - no report

TREASURER

Financial balance sheets approved. Payment disbursement approved; sheets were circulated via email and hard copies. Motion by Jim, 2nd by Sharon, motion carried, moved to approve.

- The following Items were discussed:
 - T-bill was purchased with the lake funds while waiting on the permit(s)
 - renewing our existing -T-bills

SECRETARY- no report

COMMITTEE REPORTS

GROUNDS AND BUILDING

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- The following Items were discussed:
 - Dominic will be pulling bullrush in the culvert the 2nd week in December
 - Quote for retrimming the trees on the bluff – \$8000.00
 - Request from Steve - post before and after pics of the playground and other BOD accomplishments to show the community the improvement that have been done this past year

LAKE COMMITTEE - no report

- The following Items were discussed:
 - Outflow pipe needs to be replaced or repaired; one option for a repair is to have a liner to be placed in it
 - The Lake Committee is asking to postpone this project by 2 years. It is slated in the budget for 2024.
 - The BOD is asking the Lake Committee to move this project forward due to pipes at crucial need of repair; BOD would add \$170,000.00 to 2024 budget.
 - Will the lake committee take this project on in 2024?

POOL COMMITTEE

- The following Items were discussed:
 - Pool and pipes are drained
 - Pool is winterized
 - Swim Schedule – same as last year
 - Pool fees: Family \$175.00, Individual \$80.00, swim pass and punch card same as last year
 - Swim Lessons – non-member \$75.00 member \$35.00
 - Life guard waged – life guard \$17.50, lead life guard \$18.50, assistants \$16.28, aerobics instructor 2hrd/wk. \$16.28
 - Associate membership – same as members' dues – \$464.00 for 2024

BUDGET AND FINANCE - no report

LONG RANGE PLANNING

- The following Items were discussed:
 - 3 options for the pool house – send survey to the membership/admiral's cove
 - Work on getting cost estimates on all three options

COMMUNICATIONS

- The following Item was discussed:
 - Please approve the Newsletter by Wednesday 11/22 - Dennis will be the focal to approve the draft

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BYLAWS - no report

NOMINATING

There are 3 candidates running for the open positions.

GOVERNMENT RELATIONS - no report

TELLERS - no report

SOCIAL - no report

WELCOMING

11 new packets were sent out

SHORE ARMORING

- The following Items were discussed:
 - Ed is still working on getting the permits with the county; questions from the county are still unresolved
 - Island county asked if we could adjust our plans and put the wall closer to the pool
 - Estimated project start is February
 - Ed will get back to us after talking with the county

UNFINISHED BUSINESS

- Dominic Schedule – 2nd week of December to clean out culvert – Mike will ask the lake committee to take out the post around the tide before the work is complete
- We are still in need of a Building and Grounds Chair.
- Tree Trimming – this was discussed under grounds & maintenance
- Pat due collections
- Smoke detectors Quote - add hard wired smoke detectors to the existing alarm at the pool – ratify the cost. Motion by Mike, 2nd by Jim, motion carried, moved to approve.

NEW BUSINESS

- Shelter request - Crochet club 1st Thursday of the month. Motion by Mike, 2nd by Jim, motion carried, moved to approve.
- Pool Cameras – modem needed to make monitoring visible from home
- We will be staying with Michael Enos the auditor from Bellingham.
- CPA Dale Offret who files our taxes is retiring; we will stay with the company that bought the practice.
- 2024 Pool Schedule – opens Memorial Day, closes Labor Day
- Pool Fees - this was discussed under Pool Committee

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- Life guard wages \$17.50 -\$18.50 - this was discussed under Pool Committee
- Reserve Study update – \$62,000.00 for 2024, changes to cost will require approval at the annual meeting
- Shelter rental fees – stay the same
- ACBC associate member fees – for 2024 \$464.00
- Budget – upgrades to shelter, widow, painting, siding - Motion by Jim, 2nd by Sharon, motion carried, moved to approve.

MEMBERS' FORUM**

Suggestion: concierge website for the community

Suggestion: to get better cameras by the pool and shelter

ADJOURNMENT – 8:41pm

EXECUTIVE SESSION Court Date – 8:45PM – Adjourned 9:04PM

- Court Update

**This time is set aside for members to speak to the Board regarding subjects of concern or interest. Members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking recognition be allowed to speak. Please limit your comments to 3 minutes. Questions may not be answered immediately if all information is not available, but responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with the Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the Members Forum time and if the conduct persists, will be asked to leave the meeting.