

Admirals Cove Beach Club
ACBC BOARD MEETING
Minutes FOR AUGUST 17, 2023

6:30PM

CALL TO ORDER – IN PERSON MEETING AT THE SHELTER

ZOOM LINK AVAILABLE – see website or click below:

<https://us02web.zoom.us/j/6548872824?pwd=d3NndXhDSll0QWQzUndyYUxxNm5rUT09>

Dennis Egan
Anne Lynam
Jim Kunz
Mark Valencia – remote
Karen Nelson
Sharon Savereux

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

- Final approval BOD Meeting 15 June 2023 – Approved
- BOD Meeting 20 July 2023 (No Quorum) we adjourned with discussion – Approved

PRESIDENT’S REPORT

- The following Items were discussed:
 - Announcements burn ban goes into effect tomorrow at 4pm
 - Dennis will be on vacation August 30th-Sept 12th - Doug and Anne will take care of covering the pool.

OFFICER REPORTS

VICE-PRESIDENT - No report

TREASURER

Financial balance sheets approved. Payment disbursement approved; sheets were circulated via email. Motion by Jim, 2nd by Karen, motion carried, moved to approve.

- The following Item was discussed:
 - Ahead of budget, dues collections
 - Pool is in the black

SECRETARY - No report

COMMITTEE REPORTS

GROUND AND BUILDING

- The following Items were discussed:
 - Playground is finished for this season
 - Culvert’s (7 total) Dominice will be clearing the bullrush

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GROUND AND BUILDING Cont.

- Jim recommends using a Vactor truck to clear the culverts
- Tree trimming – additional work will need to be done to clean up the trees that have fallen – Dennis will get a quote
- Mowing of the drain field will need to be done a couple times a year

LAKE COMMITTEE

- The following Items were discussed:
 - Permitting has been delayed by Island County on the lake treatment. The committee is continuing to work with the county & state to get the permits pushed through
 - Mike Tenore will have Bob & Bill send us an update on the schedule for the lake treatment and get back to us with a timeframe – we would like to invest the funds collected if it will be longer than 6 months out.

POOL COMMITTEE

- The following Items were discussed:
 - On Tuesday 8/15 - 160 used the pool this is a record for the pool
 - One new life guard obtained
 - Permanent power source for the slide is still being investigated
 - Eventually looking at updating pool cover to purchase a solid one, when we get to the point of adding a hot tub for year-round use.
 - Min-wage going up next year – budgeting for increase, raise swim lessons fees
 - Pool closing Labor Day

BUDGET AND FINANCE - No report

LONG RANGE PLANNING

- The following Items were discussed:
 - A new rendering for the pool house will be done and the company will give us a rough estimate
 - Suggestion – put the cost out to the community and project options – put this on this year's ballot
 - Steve Suggestion – put out a bulletin's announcing the pool building update – along with putting in the newsletter.
 - Karen suggested having a Town-Hall/Community Forum to discuss and show off the pool building renderings

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COMMUNICATIONS

Steve gave an update – he received the data base update from branch services – he is comparing it to the current coms list – there are some discrepancies:

- 6 that are not on branch services
- 28 are not Cove residence
- 2 emails are not correct
- Survey – who will it go to? Residence only or all on the list?
- Where does the email go when entered in our website – to branch services?
- Patty resigned – Coms Committee: Eve Novak, Dan Hall & Steve
- Please take off Patty the coms list

BYLAWS - Report under new business

NOMINATING - No report

GOVERNMENT RELATIONS - No report

TELLERS - No report

SOCIAL

- The following Items were discussed:
 - Island Trust renting the shelter, presentation on batts (not open to the community)
 - 3rd of September Labor Day BBQ
 - Sharon will order chicken from Saar's

WELCOMING - No report

SHORE ARMORING

- The following Items were discussed:
 - Adenium was approved by the Board via email
 - Ed is working with Island County and Fish and Wild Life to get all permits approved
 - Ed will follow up to update the board on a timeline for when the project to get started – the Board would like to invest the money in a T-Bill if it will be longer that 6 months

UNFINISHED BUSINESS

- Community Emergency Plan (County EMS) (MYN) – in process
- Dominic Schedule – Dennis is working with Dominic on this
- Building and Grounds Chair. – still needed
- Propane Tank – new tank was installed
- ACBC e-mails -given to Steve

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NEW BUSINESS

- The following Items were discussed:
 - The Bylaws committee has been meeting regularly. The committee is working on a survey to send out to the ACBC community via email
 - The Informational survey will be sent to all members– need board approval. Approval for distribution of the survey, motion by Jim, 2nd by Mark, motion carried, moved to approve.
 - Suggestions on how to reach all members – put up sign in the community with QR cods, send out a post card with a link, Anne will post on FB
 - Collections/Dues – September statements /past dues owed /insurance legal counsel – motion by Karen, 2nd by Jim to authorize the Litigation Committee to move forward after September 1st 2023 if our current approval process has not been fulfilled and if our current insured legal counsel has not taken any action.
 - Reserve Study Update

MEMBERS' FORUM AJOURNMENT 8:14pm**

EXECUTIVE SESSION 8:15pm

READJOURN 8:55pm

ADJOURNMENT 8:56pm