

**Admirals Cove Beach Club**  
**ACBC BOARD MEETING**  
**MINUTES FOR MARCH 17, 2022**

**6:30PM**

**CALL TO ORDER (Via Zoom link below) 6:32pm**

**<https://us02web.zoom.us/j/82851248110>**

**Attendees at Large:**

Dustin Frederick  
Robert (Bob) Payton  
James Kunz  
Martin (Marty) Lull  
Dennis Egan  
Ben  
Mark V  
Mike Tenore  
Bob Wilbur  
Steven Kobylk  
Sharon Savereux

**APPROVAL OF PREVIOUS BOARD MEETING MINUTES –**

approved by email and confirmed at this meeting

**PRESIDENTS REPORT**

The confirmation of the Legal Committee will be finalized at next month's board meeting.

**OFFICER REPORTS**

**VICE-PRESIDENT – no report**

**TREASURER**

Dennis reviewed financial balance sheets attached. Payment disbursement were approved, motion by Ben, 2<sup>nd</sup> by Mark

- The following Item was discussed and approved:
  - Sound Legal Partners Invoice, motion by Ben, 2<sup>nd</sup> by Jim

**SECRETARY**

- The following Items were discussed:
  - Brief discussion around future state of lots not a part of Admirals Cove
  - Reviewed branch management services report

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**COMMITTEE REPORTS**

**GROUND AND BUILDING**

- The following Items were discussed
  - Shelter window replacement – updated cost
  - 2 new no camping signs have been installed
  - 3 additional signs needed, Marty will order them and post them at the shelter
  - Bluff assessment – certified arborist report/assessment, Geotech report/assessment and Island County report/assessment is being scheduled
  
- Completed projects
  - Engine room was serviced
  - Parking lot grated

**LAKE COMMITTEE**

- The following Items were discussed
  - Treatment samples of lake water still at the department of ecology for review
  - \$350.00 approval for lab fee test, motion by Marty, 2<sup>nd</sup> by Jim
  - Tide gate(s) need to be checked

**POOL COMMITTEE**

- The following Items were discussed
  - Pool building plans have been updated and will be posted on the website
  - \$2400.00 approval for building plans, motion by Ben, 2<sup>nd</sup> by Marty
  - Thermal night cover purchase approval, motion by Marty, 2<sup>nd</sup> by Ben
  - Swim schedule will be posted on website e.g., swim lessons, lap & open swim, etc.

**BUDGET AND FINANCE**

- Committee member will be updated/posted on the website

**LONG RANGE PLANNING - no report**

**COMMUNICATIONS**

- The following Items were discussed
  - Newsletter being sent out in May
  - Consider reduce the Newsletter mailing to twice a year vs three times

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**BYLAWS** – no report

**NOMINATING** - no report

**GOVERNMENT RELATIONS** - no report

**TELLERS** - no report

- The following Item was discussed:
  - Steve is now chairing the committee

**SOCIAL**

- The following Items were discussed:
  - Summer BBQ's being planned
  - From 10-12 every Tuesday social coffee
  - Special events re: free open swim for those members in good standing (staying with current policy)

**WELCOMING** – no report

**SHORE ARMORING**

- The following Item was discussed:
  - All contracts signed, moving forward with the work

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**UNFINISHED BUSINESS**

- The following Items were discussed:
  - Finalize litigation committee – Ben and Mark have volunteered to sit on this committee with Jack, & Dennis, will finalize at our next board meeting.

Reserve study items – plan implementation schedule

- Reserve studies assigned and moving forward
  - #121 Asphalt – Coating – Ben will work on getting quotes
  - #125 Culverts/Ditch – Repair/Maintain –
  - #183 South Side Outflow – Marty & Dennis will work on getting quotes for #s125 & 183

Not assigned

- #231 Play Equipment Area – Bark
- # 303 Pool Fence (Newer) – Repair/Replace
- #502 Pool Bldg. Exterior - Caulk/Paint
- #200 Entry Sign/Monument – Replace
- #602 Clubhouse Exterior – Caulk/Paint

Completed and or in process

- #315 Pool Cover Replace
- #618 Clubhouse - Periodic Refurbishing
- #605 Clubhouse Windows – Replace

Confirmation regarding archiving records, e.g., minutes ([live on website](#)), contracts ([Branch Services](#))

Request for dues reduction for non-perc lot – [resolved](#), [staying with the policy of following county guidelines](#)

Recording Shore Armoring vote – [completed and in storage](#)

Carry over these items to next month agenda:

Background discussion regarding delinquent members

Discussion re: email voting and recording votes

insurance policies, etc.

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**NEW BUSINESS**

- Insurance contracts expiration dates – [up for renewal/reviewed expiration dates](#)
- Lake Committee request for additional water sample at \$350.00 - [completed](#)
- Pool cover estimate – [completed](#)

**MEMBERS' FORUM\*\* - [NA](#)**

**MEETING ADJOURNED – 8:54PM**