

# Admirals Cove Beach Club

## ACBC-Whidbey.org

MINUTES FOR 17 December 2019

**6:30PM:** 6:37 pm

**CALL TO ORDER:** Present: Dennis, Marty, Karen, Ed. Absent: Dustin, Alicia. Late: James.

**APPROVAL OF PREVIOUS BOARD MEETING MINUTES:** Previously approved via email. Sent for posting, will double check to ensure posting.

**PRESIDENTS REPORT: Dennis Egan:** Executive session after this regular meeting. Dennis will be on vacation Jan 5-9, sympathy card for Bob Pickerall, remainder to follow.

### **OFFICER REPORTS:**

**VICE-PRESIDENT: Dustin Fredericks:** None.

**TREASURER: Judy Britton:** None.

Dennis: Funds were transferred to buy CDs (\$54,000 + \$70,000 + \$94,000). Capital One no longer supports online CDs now, so a decision was made to try a different bank. Money is now at Heritage Bank, waiting for BOD decision for investment options, and Capital One accounts were closed. Negative payroll expense on P & L is the Lion's Club reimbursement for swim lesson instruction. Quick Book has too many expense accounts, which can most likely be edited.

**SECRETARY: Marty Lull:** Has been gone on vacation. Marty thanks all, especially Ed, who helped out. Small claims collection process will be sending in mail 'tickets' that are part of process.

### **COMMITTEE REPORTS:**

**GROUND AND BUILDING:** Re-installed road signs, graded parking lot. Will purchase some tractor supplies, for next year.

**LAKE COMMITTEE:** Meeting held end of November. Ed will work with County to update status of permit for tide gate work. Discussion of the impact to the lake, with the future Farragut diversion. Continue to study oxygenation of lake to improve water quality, barley bales as an option? Several members will be participating in sampling of lake sediments. Vision statement is in process. Is road base along the lake shore on Byrd, by the evergreens shifting? Flushing of lake with Sound water has been, for the moment, dropped. Minor repair has been done to the tide gate.

**POOL COMMITTEE:** Pretty quiet. A new hot water heater (for pool showers), has been ordered (part of this year's budget). ACBC received the 'Best Swim Club' award! An email forwarded to BOD.

**BUDGET/FINANCE:** None.

**LONG RANGE PLANNING:** None.

**COMMUNICATIONS:** The newsletter went out.

**BYLAWS:** None.

**NOMINATING:** We have five candidates running for three positions.

**GOVERNMENT RELATIONS:** None.

**TELLERS:** Ensure that the Shelter is reserved 1/31/2020 for ballot counting. Discussion of ballot preparation, receipt, and counting.

**SOCIAL:** No Tuesday coffee on Christmas Eve.

**WELCOMING:** Four new resident members, packets delivered.

### **UNFINISHED BUSINESS:**

**Maintenance Permit:** In process.

**Reserve Study:** No article for newsletter, did not make it in time for submission. Perhaps, put the letter in with the ballot mailing?

**Box Document Storage:** Set up. Heidi has volunteered to have a class for the BOD, and Committees.

**Collection of past Due Dues and Assessments:** (1) Attorney: collected from two parties, three parties have gone through the court and properties may now be lienied. (2) Small claims: 65 cases filed in Oak Harbor, all have been mailed (certified). One has gone through foreclosure since initiation. One has

been paid off, and one is now on a payment plan. Discussion: Regarding charging of fees and interest during the small claims process.

**MOTION:** To rewrite small claims payment plans to include all interest due until debt is satisfied.

Motion made by Ed, second James. All in favor, motion passed.

**CD Rates:** Whidbey Bank can offer 0.5% above published rate for 3, 6, 9 months. It would be good to find a different institution, as to spread out our monies.

**Budget:** QuickBooks reclassified the prior years' non-operating assessments to operating income.

**MOTION:** To approve the revised budget. Motion made by Ed, second Marty. All in favor, motion carried.

**Other:** None.

### **NEW**

**Write-Offs:** Unable to collect on foreclosures, will need to write off three for a total of about \$4,000.00.

**CPA Selection:** We need a new CPA and two recommendations have been given. Decision to go with one in Coupeville.

**MOTION:** To establish relationship with Dale Offret in Coupeville. Ed moved, James second. All in favor, motion passed.

**Notification of Annual Meeting:** Needs to be sent out first week of January: budget, candidate bios, ballots, financial reports.

**Annual Meeting 1 Feb 2020:** Set up is at noon. Meeting 1:00 – 5:00, one more BOD meeting at the annual meeting.

**Other:** Bulletin board volunteer needed. Ed will do it for a while.

**MEMBERS FORUM\*\*:** (1) website, finance page has duplicate files for budget and reserve account. (2) Use of the Shelter as a shelter for members during extended power outages?

**ADJOURNMENT:** 8:33 pm

\*\*This time is set aside for members to speak to the Board regarding subjects of concern or interest. Members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking recognition will be allowed to speak. Please limit your comments to 3 minutes. Questions may not be answered immediately if all information is not available, but responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with the Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the Members Forum time and if the conduct persists, will be asked to leave the meeting.

**RECONVENED:** 8:47 pm

**MOTION:** To authorize small claims process for all members in arrears residing in the US (outside of Island County). Karen moved, Ed second. All in favor, motion passed.

**ADJOURNMENT:** 8:53 pm