

Admiral's Cove Beach Club Board of Directors Minutes

February 16, 2021

Zoom Meeting called to order at 6:30 pm

Board members present - via zoom conference:

Judy Briton, Ed Delahanty, Dustin Frederick, Jim Kunz, Marty Lull, Ben Robinett, Mark Valencia

January Minutes approved – via email.

PRESIDENTS REPORT

Dustin asked for patience while leading his first Board meeting via Zoom. Other comments during old/new business.

OFFICER REPORTS

VICE PRESIDENT: Liability insurance policy renewal in process, cost projected to be similar to 2020, around \$8,600. Received notice from County Clerk that filing fees for each of 14 Small Claims Court cases transferring to Superior Court will be \$240.00. Letter with legal opinion giving background for these fees will be sent to Sound Legal. Will also ask Sound Legal to request that all of these cases be combined and heard at the same time.

TREASURER: Getting up to speed, Budget needs to be loaded into QuickBooks by BBS, Correct balance sheet will be sent to Board members tomorrow.

After Ben read disbursements to date:

Motion – Approve all disbursements presented - Jim, 2nd Marty, All Approve.

SECRETARY: Mail pickup normal, payments coming in steadily.

COMMITTEE REPORTS

GROUNDS AND BUILDING: Work parties will be planned for spring cleaning.

LAKE COMMITTEE: No Report

POOL COMMITTEE: Propose to keep same schedule as 2019, with swim lessons as well. Also use same fee structure for swimming and lessons.

Open Memorial Day weekend close at the end of Labor Day.

Motion – Ed, 2nd Marty – Approve schedule and fees as proposed – discussion re reduced or no fees, after discussion – consider no swim fees for 2022 season; use 2019 fee structure this year since income for fees is included in 2021 budget and no fees would create an income shortfall. Use 2019 fee structure. Approved by all.

Motion Jim, 2nd Marty – Approve swim lessons as proposed above. Approved by All.

Dennis will research a Lifeguard Certification Trainer to certify our lifeguards.

Will also have orders placed for lifeguard shirts, hoodies and sweatshirts. Pool deck furniture will be ordered as planned and funded in Reserve Account.

Motion – Jim, 2nd Ben set Associate membership to same \$384 as ACBC annual membership dues. Approved by all.

Will also install new hot water heater that we have on hand before swim season begins.

BUDGET AND FINANCE: No Report

LONG RANGE PLANNING: No Report

COMMUNICATIONS: Mark has taken over chair of this committee. He and Bob Payton are working out a smooth transition. Agreed a bulletin to post new Board members should be sent out, including a need for committee members and committee chairs where there are vacancies. Dennis has current files for sending bulletins and News Letters and can help. Ben recommended setting up an ACBC email account to keep email addresses of all members who've chosen to be contacted electronically to use for Bulletins and News Letter publication.

BYLAWS: No Report

NOMINATING: No Report.

GOVERNMENT RELATIONS: No Report

TELLERS: No report

SOCIAL: Still by Zoom for Tuesday coffees, hope to have annual pot luck picnics. Shelter could be rented out when Island County COVID Phase permits.

Motion Jim, 2nd Ben – Keep Shelter fees the same as last year. Approved by All.

WELCOMING: 3 new members, dropping info off at mail boxes.

Shore Armoring: **Motion** - Jim, 2nd Ben Make an ad hoc committee for 2021.

Ed prepared a draft Request for Proposal to send to consultants for cost estimate of design, permitting and construction of Shore Armoring. After Matt Jewett has reviewed, the full committee will review and then send to Board for their review and approval for submission to qualified consultants.

UNFINISHED BUSINESS

RC Boat Evaluation Period proposed for this summer by Lake Committee along with Lake Management Plan. Copies of both will be sent to all Board members to review for decision at March meeting. Some discussion followed re ultimate use of lake by Members.

Now time to invest Reserve Account funds as directed by Board motion at prior meeting. Annuity may not be wise at this time due to potential need to borrow from RA (with Membership ballot approval) to fund Shore Armoring project. CDs draw little interest, may require recalculating of RA. Ben will investigate CD and other investment options and report back to Board at next meeting.

New Business

All agreed to investigate finding a capable person to perform as Recording Secretary, either a volunteer or for reasonable pay, so all Board members can fully participate in the Board meetings without the distraction of keeping minutes.

Post on website that there is no restriction on rental of homes in Admiral's Cove. Ben recommended setting up an FAQ (Frequently Asked Question) dropdown to the website to which this and other questions would be added – all agreed should be done. Ben will contact Heather Tenore to see how soon it can be done.

Sound Legal will review proposed Financial Review to see if adequate before we authorize it.

Motion To adjourn - Ed, 2nd Mark, at 8:07pm – Approved by All.