

**Admiral's Cove Beach Club Board of Directors Minutes
February 18, 2020**

Meeting called to order at 6:30 pm

Board members present: Judy Briton, Ed Delahanty, Dennis Egan, Dustin Frederick, James Kunz, Marty Lull
January minutes approved – via email.

PRESIDENTS REPORT: Annual meeting: Parliamentarian was unable to attend traveled to Port Townsend and found Ferry cancelled. Some mutually agreed reasonable payment will be made.

Dennis will obtain Reserve Associates PP and have it posted on ACBC web site.

Nordic Lodge needs us to do a thorough clean up next year.

Need to correct typo in Tellers Report from 2019 which misstates total ballot number.

OFFICER REPORTS

VICE PRESIDENT: Thanks to Steve K for Tellers report at Members Meeting.

TREASURER: Files from BBS available for posting, report listed as Balance Sheet was actually The Profit and Loss Report Judy will contact BBS and will update posting. Some members asking for payment plans for 2020 dues, they will be directed to contact BBS to set up plans. The location, operating hours and telephone number for BBS will be sent to members requesting to set up a payment plan. Associate member request coming in – Board will set fees tonight.(not done).

SECRETARY: Lots of mail coming in with dues payments, Special BOD Meeting Minutes (election of officers) ready for posting.

COMMITTEE REPORTS

GROUNDS AND BUILDING: Graffiti on Roadway and Building covered over, Pool bldg. lights being replaced. New bb hoops will be ordered. Shelter heater repaired.

LAKE COMMITTEE: "PT Max treatment approved pending OK by Dept Ecology, alternative paths for the lake to drain into the wetlands or drainage ditches to Crockett Lake will be investigated Steve Kobylk mentioned depth of creek approximately 5 feet deep 25 years ago. Outflow pipe maximum flow capacity will be calculated to insure planned replacement capacity will adequately handle a 100 year rain fall.

POOL COMMITTEE: Pool level up over skimmers, will pump down if colder weather requires to avoid freezing the skimmers. Failed parking lot lights on pool building will be replaced. Veronica Crownover will start recruiting for 2020 lifeguards.

BUDGET AND FINANCE: No Report

LONG RANGE PLANNING: No Report

COMMUNICATIONS: Will handle forwarding notable news items etc to Heather Tenore for posting pending Committee or Board approval. Newsletters shall be posted when mailed.

BYLAWS: Need to develop proposals for a Bylaw addition restricting Reserve Fund spending to items listed in the Fund except in extreme emergencies. Need to decide if emergency spending requires only Board approval or approval by Members if timing is urgent.

NOMINATING: No report

GOVERNMENT RELATIONS: No Report

TELLERS: No report

SOCIAL: No report

WELCOMING: No Report

UNFINISHED BUSINESS

- Maintenance Permit for lake shore, road and ditches -SEPA permit app will be posted on Admirals Cove sign on hwy 525.
- Reserve (Study) Fund – Need refreshed explanation for need of RF and assessment to begin funding adequately in the next few years and maintain funding the future. Ed will rework explanation that went out with newsletter. Considerable discussion regarding how to present to membership. Bylaws need to be revised to control use of Reserve Fund as mentioned above. A special Board meeting will be scheduled in the near future to finalize amount of proposed assessments.
- Box Document Storage now set up. Committees need to start using.
 - Collection of Pas Due Dues & Assessments:
 - Small Claims Court: Moving forward, hearings every 2 weeks 5 heard each session. Must establish if no-shows are in military before starting further action.
 - Motion by Dustin: *Policy for collection from past due members on active duty in the Armed Forces remain the same as for all other members including recovering costs of collection.* Seconded by James. **Approved.**
 - Superior Court Cases – one member’s lawyer brought suit on our lawyer. Not clear on how this will resolve. Denis proposed ACBC to counter sue if member sues ACBC.

New Business

- Graffiti – covered with asphalt sealer and paint on shelter
- Roof Shingles – winds and rain have removed some shingles, need quote from roofer.
- Flooding – playground, shed, parking lot no significant damage.
- New tree blown down onto bluff – need to evaluate whether to leave or remove.
- Lower Byrd – road surface breaking up in a couple areas, action will be taken once “maintenance permit” is approved.
- Rest Room Doors – Marty acquired 2 new doors, work party to install when weather more suitable.
- Motion by Dustin - *A subcommittee shall be formed to investigate Soft Armoring to protect ACBC Shoreline from erosion.* Seconded by James. **Approved.**
- Dennis has 2020 Committee members proposed will send to Chairs for their review.

Meeting Adjourned at 8:30 pm.