

# Admiral's Cove Beach Club Board of Directors Minutes

## July 20, 2021

Meeting called to order at 6:35 pm at Shelter

Board members present – Ed Delahanty, Dustin Frederick, Jim Kunz, Marty Lull, Ben Robinett

Prior month Minutes – approved via email.

**PRESIDENTS REPORT** No Report

### OFFICER REPORTS

VICE PRESIDENT: No Report

TREASURER: Passing Disbursements for approval

SECRETARY: Mail normal

### COMMITTEE REPORTS

GROUND AND BUILDING: Some work done on lower Byrd Dr. including ditch cleaning with shovel and removal of tansy ragwort. Scheduling fire extinguisher inspection.

LAKE COMMITTEE: Filamentous algae not so prevalent, blue green (potentially toxic) more than last few years. Suds potentially draining into lake from pressure washing soap from draining into lagoon. Next News Letter to include caution that what goes into drainage ditches goes into lagoon.

POOL COMMITTEE: Passed health inspection with no issues. 2494 swims in pool to date. 600 swim lessons to date, more lessons scheduled. Ordered additional pallet of chlorine tablets plus 4 buckets of acid tablets. Dennis rented trailer and picked up from WMS. Veronica Crownover stepped down to help with her mother who was seriously injured in a cycling accident. Caitlin Dennen takes over as head lifeguard.

BUDGET AND FINANCE: Ben reaching out to current Committee members to set up meeting, financial review on hold – reviewer dealing with flooding in home.

LONG RANGE PLANNING: No Report

COMMUNICATIONS: Committee list on web page needing update – in progress. Start thinking about contribution for September News Letter. Purchase of stamps in advance of postage approved to avoid upcoming postal rate increase. Bob Payton will advise quantity of stamps needed, Ed will request check to cover from BBS, Marty will purchase stamps and secure in storage unit.

BYLAWS: Jack Burchard now chair

NOMINATING: No Report

GOVERNMENT RELATIONS: No Report

TELLERS: No report

SOCIAL: Labor Day picnic not determined, garage sale announced. Communications Com to post on reader boards, Mark has letters.

WELCOMING: Keeping in touch with new members. At least one expressed interest in helping with Pool.

Shore Armoring: Ed explained that the RFP for armoring the beach in front of the Pool area was sent out to five potential consultants. Of those four have responded to some degree. Two combined their efforts to provide an overall project estimate. A third responded that he has experience with placement of soft armoring and some permitting. A fourth is interested, especially in the design of the armoring but has yet to respond with an estimate. The fifth has not responded to the RFP or phone messages.

The combined response from Marine Surveys & Assessments and Coastal Geologic Services gives the following estimate:

Estimated costs for all excepting the cost of construction	\$32,805
Estimated cost of construction to protect pool area	\$90,000
Estimated proactive 60-70ft berm enhancement to drain field*	\$25,000
Estimated total (with some rounding up)	<u>\$148,000</u>

\* In his assessment, Jim Johannessen of CGS doesn't believe the drain field is in immediate danger. Nevertheless, since some of the beach soil in front of the Pool area will be removed to install a low slope rock wall, some of that material, along with additional material brought in can be used to enhance (build up) the back shore and berm along 60ft – 70ft section in front of the drain field.

A Habitat Report is one of the first requirements in filing a Shoreline Permit. MSA quoted \$2,245 to do a Habitat Survey and complete the Report. The Habitat Survey can only be done between June 1 and September 30. Realizing the time constraint, Ed recommends the Board authorize MSA to proceed with the Survey & Report this summer.

**Motion** – Ed, 2<sup>nd</sup> Ben - MSA shall perform the Habitat Survey and write a Habitat Report for the ACBC beach area in front of the Pool and septic drain field. Approved by All.

## **UNFINISHED BUSINESS**

Collection of Past Due Dues and Assessments – Dates for hearing of cases transferred from Small Claims Court to Superior Court are yet to be set. Defendant's lawyer continues to create issues.

### **New Business:**

Website Update on committee lists – only chairperson contact information will be provided, with a separate ACBC email address provided for each Chairperson. e.g. "budget@acbc-whidbey.org"

Painting was recommended for all reader boards (Admiral's Dr., Koenig Dr., Pool fence).

Replacement for reader boards and Admiral's Cove sign at highway and Admiral's Dr. may be scheduled in Reserve Account for this year. This to be verified, if correct hold off on painting for new boards & sign. Marty to investigate costs.

### **Members Forum:**

Need to move funds planned for reserve account from last year into reserve fund CDs.

Board position on Lake Guidelines as stated in the May minutes needs to be verified. Board members to review and discuss at August meeting.

**Executive Session began at 8:10pm, ended at 8:27pm, Board meeting adjourned at 8:28pm**