

# Admiral's Cove Beach Club Board of Directors Minutes

## June 16, 2020

Meeting called to order at 6:30 pm

Board members present - via Zoom conference:

Judy Briton, Ed Delahanty, Dennis Egan, James Kunz, Marty Lull, Alicia Turner, Dustin Frederick (Zoom connection dropped mid meeting)

Minutes of May Board Mtg. approved – via email.

### **PRESIDENTS REPORT**

Will be covered in Committee reports & New/Old Business

### **OFFICER REPORTS**

VICE PRESIDENT: No Report

TREASURER: Financial Reports with corrections will be posted by week's end. *Board members need to let Dennis know which financial reports they would like to see on a monthly basis. Still searching for Treasurer replacement.*

SECRETARY: No Report

### **COMMITTEE REPORTS**

GROUND AND BUILDING: Basketball backboard posts will be installed mid to late June. Need volunteers to help.

LAKE COMMITTEE: Ed stepped down as chair.

POOL COMMITTEE: Life Guard staffing looks good to at least mid-August, it would be helpful to have volunteers to help with sign-in during high occupancy so both guards can be on pool duty and potentially take over sign-in at the entrance if Life Guard staffing gets low. Good Standing report now on hand for sign-in.

BUDGET AND FINANCE: No Report

LONG RANGE PLANNING: No Report

COMMUNICATIONS: News Letter went out as planned, about 50% to Members via email – the remainder by USPS. Bulletin format now ready to use for sending out as news-worthy items come up. Facebook "Admiral's Cove Beach Club" account now belongs to ACBC.

BYLAWS: No Report

NOMINATING: Will start search for new Treasurer.

GOVERNMENT RELATIONS: No Report

TELLERS: No report

SOCIAL: Not clear if July 4<sup>th</sup> picnic can happen – depends on State guidelines.

WELCOMING: BBS informing James in timely manner as new Members come aboard. So far, six Welcome Packets have been handed out.

### **UNFINISHED BUSINESS**

Maintenance Permit: Ditch clearing will start late June, tree and brush trimming mid-July.

Collection of Past-Due Dues and Assessments: Sound Legal waiting for info from Leahy et al before starting activity.

**Motion by Dustin:** Use "Sound Legal" to develop proposed Bylaws changes to:

- *Add collection of attorney fees to Bylaws when legal proceedings are needed for collection of past-due dues and assessments.*
- *Develop wording to insure disbursement of funds from Reserve Fund occurs only for items planned in fund.*

**Seconded by James, approved by all.**

Small Claims Court: Court now back in session. A few members have requested court dates after arbitration failed. Around 30% of past due accounts have been settled at this point.

Roof shingles: Marty will contact a roofer to make repairs. One bundle of shingles in package just outside Shed.

Next Board Meeting: July meeting will remain via ZOOM, consider August in Shelter at that meeting.

Web-Site: Board and Committee Chairs need to forward any info needing posting to Heather Tenore and review old postings in their area of concern to advise Heather when time for removal. Suggested that Newsletter be posted in multiple places in web-site.

## **New Business**

Pool Fees: Daily as last year - \$5/swim, punch cards with savings. Individual season pass - \$50.00, Family season pass - \$100.00. Associate member dues \$235.00

**Motion by Jim:** *Swim fees as above.*

**Second by Marty, approved by all.**

Swim Lessons: A schedule with swim lessons was approved by the Board but at a subsequent Pool Committee meeting it became apparent that Due to COVID-19 concerns and a likely shortage of adequate staff for lessons there will be no swim lessons this year.

Lower Byrd Resurfacing: Marty will contact County P.W. to see if during local road resurfacing by County crews or contractors lower Byrd Dr. could be done – at ACBC's cost.

Additional Clearing: Dennis will contact contractors for an estimate of clearing area beyond existing fence and installing a new fence closer to the ACBC property line after the willows in that area have been cleared out.

Reserve Account: After extensive discussion, Board members agreed to meet in the Shelter shortly after group meetings are permitted by the State COVID-19 guidelines to be able to simultaneously view the Reserve Study and observe funding options while actively changing inputs to the Reserve Study program.

Meeting Adjourned at 8:30 pm.