

Admirals Cove Beach Club

ACBC-Whidbey.org

AGENDA FOR BOARD OF DIRECTORS MEETING **10-17-17**

CALL TO ORDER

Meeting began at 7:03 pm

INTRODUCTION OF BOD

All members except Greg were present at start of meeting. Greg arrived 15 minutes later.

APPROVAL OF PREVIOUS BOARD MEETING MINUTES **(already approved by email)**

PRESIDENTS REPORT: Kurt Blankenship

Kurt allowed our webmaster Katelyn to go first with a report on our website. There are now 203 Mailchimp subscribers, a number which has held steady for several months. More and more people are using the website; traffic is up. 82 people searched for the website using Google and clicked through to the site in September. Total hits difference from September 2016 to September 2017: 13,699 jumped up to 31,489! Karen is working on having the website accept dues payments.

Kurt will give his President's report in later parts of the meeting.

OFFICER REPORTS

VICE- PRESIDENT: Dennis Egan

No report.

TREASURER - FINANCIAL REPORT: Karen D'Ewart

Things are winding down, and people continue to make payments. Copies of the report will be posted on website.

SECRETARY: Mike Tenore

No report.

COMMITTEE REPORTS

GROUNDS AND BUILDING

The windows on the pool facing the water were scratched up, but there does not appear to be any structural damage so they don't need to be replaced. People continue to do doughnuts in the parking lot. We're looking into adding parking bumpers to help prevent

it. No more work parties planned. Doug added that he's noticing more garbage at the entrance to the Cove by the highway.

LAKE OUTFLOW

Working on permits for outflow pipe and adjustable tide gate; plan on submitting them by end of next week. Working with company that will flush and scope the outfall pipe, waiting for the right low tides, which might not be until next spring. Board had already voted to approve via email that we will have a BSA done when necessary for the permitting process.

LAKE ECOLOGY

First round of tests are coming in and we're waiting for more results. One interesting discovery is that salt content is slightly down and phosphorus is slightly up. This further indicates that a new possible source of fresh water is coming into the lake, making the lake level higher this summer than in recent summers, even though this summer was very dry. It was recommended that we explore possible grant money to help improve the lake.

POOL MAINTENANCE AND IMPROVEMENT

Pool has been winterized. Doug Smith has volunteered to help will monitor chemicals. New doors look great—thanks to all those who worked on them.

POOL OPERATION AND SAFETY

We will publish the impressive pool use numbers on the website.

BUDGET AND FINANCE

Will give report later in meeting.

LONG RANGE PLANNING

No report; need a chair.

COMMUNICATIONS

Need to begin working on the next newsletter. November BOD meeting will be on 11/14 because the third Tuesday is the week of Thanksgiving.

BYLAWS

Meeting moved to 10/23.

NOMINATING

Notification signs are out. Meeting will be 10/18. Nomination forms will be due by Nov. 14th. Committee will review and verify candidates on Nov. 15th.

GOVERNMENT RELATIONS

No report.

SOCIAL AND WELCOMING

Tuesday coffee meetings are doing great. Game nights will be first Thursday evenings of the month. Movie nights will be the third evenings of the month, both at the shelter.

UNFINISHED BUSINESS

Bluff pipe: "Last chance to use" letters will be sent to bluff homeowners.

Seeding on the bluff: Will happen this spring.

Repair of tide gate outfall: Has been completed.

Status of pool lawsuit: Attorneys are communicating with the insurance company.

Lake Committee recommendations to allow salt water into the lake: deferred for consideration until next spring.

Setting up online payments: Karen is working on this.

NEW BUSINESS

Approval of Form 990 Tax Return

Karen made a motion to approve our Form 990 Tax Return and have Kurt sign it for the Board. Dennis seconded. Board voted unanimously to approve.

Independent Financial Review

Kurt reviewed, paraphrased and mentioned highlights of the Independent Financial Review performed by our CPA. It can't be published for the public. It can only be viewed by members. Members wishing to do so should contact Kurt to make arrangements for same.

Katelyn Posego update on website (occurred earlier)

Consideration of Proposed 2018 Budget

The Board will review the proposed 2018 budget and vote on it at the November meeting. Huge thank you to the budget committee for all of their hard work on this. Received good feedback from other committees. Everything received a basic COLA increase of 3% based on Puget Sound data published by the government, unless specified otherwise. Karen feels strongly that ACBC needs a paid administrator for consistency from Board to Board. The work is too much for a volunteer and would allow the Treasurer more time for strategic planning and oversight. She believes that it will

require an average of five hours a week at an estimated \$35/hr. The cost of any such administrator should be offset somewhat by reduced bookkeeping fees. The Board agreed and will begin looking for a person or company. Karen reviewed how the proposed budget was created and how it presents the information.

MEMBERS FORUM**

ADJOURNMENT:

Meeting was adjourned at 9:09 pm.

Board Adjourned to Executive Session at 9:20 and ended at 10:00.

(NEED TIME OF ADJOURNMENT FROM EXECUTIVE SESSION)

**This time is set aside for members in good standing to speak to the Board regarding subjects of concern or interest. Members wishing to speak shall sign up before the beginning of the meeting, listing name and address clearly. All asking for recognition will be allowed to speak. Please limit comments to 3 minutes. Questions may not be answered immediately if all information is not available, but responded to as soon as possible. Input requiring a lengthy comment is best submitted in writing. Anyone certainly has a right to disagree with Board policies and decisions and to ask questions of the Board regarding same. Personal attacks and the use of abusive language against the Board or community members are not appropriate and will not be tolerated. Any speaker engaging in such conduct will no longer be recognized during the Member Forum time and if the conduct persists, will be asked to leave the meeting.